

SUPPLEMENT 3

TERMS AND DEFINITIONS

| ABBREVIATION/ OR TERM | DEFINITION |
|---|--|
| ACCT property transactions. | Table I.D. for Accounting Codes - Tells the system how to account for |
| ACNO | Table I.D. for Accumulation Numbers for RCP. |
| ACTN property transactions. | Table I.D. for Action Codes - Tells the System what actions to take for |
| A & D | Abandonment and Destruction |
| ADPE | See AE |
| AE | Automation Equipment - See Automation Resources (AR), AE includes general purpose, commercially available, mass-produced, automatic data processing devices. |
| AEDA | Ammunition, Explosives and Dangerous Articles - Any substance that, by its composition and chemical characteristics (alone or when combined with other substances) is, or becomes, an explosive or propellant. |
| AID | Agency for International Development. |
| ALC | Air Logistics Center (formerly Air Force Logistics Center). |
| ALST | Table I.D. for Alpha State Code |
| AMIF | Active Master Inventory File |
| APO | Accountable Property Officer - Responsible for the accuracy of the accountable record. |
| AR | Automation Resources - (Formerly AE). Includes Automation Equipment and Commercial - off - the - shelf software (COTS) or hardware and software. |
| ARD | Automatic Release Date - The date established by the Defense Reutilization and Marketing Service or the General Services Administration after which excess property reported to either of these agencies becomes available for donation, public sale, or other authorized disposal action in the absence of a transfer order, purchase order or requisition. |
| ARMY CORPS OF ENGINEERS, CIVIL WORKS PROPERTY | Property under the control of the Civil Works program of the Chief of Engineers, Department of the Army. |

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| ABBREVIATION/ OR TERM | DEFINITION |
|----------------------------------|---|
| ART | Accumulation Release Transaction - This transaction may be used to change the accumulation closing date that is established in the REFERRAL PROCESSES Screen. For additional information, see chapter 2, paragraph A6, this instruction. |
| AUO | Area Utilization Officer - GSA representative for transfer and donation screening. |
| AUP | Adjusted Unit Price |
| AUDIT TRAIL | Property accounting records which permit an item to be traced from receipt to disposal. |
| AUTODIN | Automated Digital Network - A high-speed, world-wide, common-user data communication system, operated by the Defense Communication Agency for the DoD and other federal agencies. |
| BAR | Business Assistance Review - Replaced by the Management Evaluation Visit (MEV) |
| BATCH-LOTTING | The physical grouping of low dollar value property. The physical grouping will consolidate multiple DTIDS (whether NSN or LSN) under a single "cover" DTID. The objective of batch-lotting is to reduce the time and costs related to receiving items individually or into prelots. The cover DTID will establish accountability in the system; therefore the individual line items will lose their identity. Batch-lotted items are processed as a single line item entry. |
| BEP | DLA Basic Emergency Plan |
| BIN | Bidder Identification Number - A number which identifies a bidder. |
| BMF | Bidder Master File |
| BOD | Bid Opening Date - The sale date. |
| BOSS | Base Operating Support System |
| CA | Commercial Activity |
| CAC | Country Activity Code |
| CAGE | Commercial and Government Entity Code |
| CAMS | Corporate Assessment Management System, formerly EAMS. |
| CANNIBALIZATION | Removing salvageable parts from property. |
| CAO | Contract Administration Office or Officer |
| CAP | Civil Air Patrol |

| ABBREVIATION/ OR TERM | DEFINITION |
|---|---|
| CAV | Corporate Assessment Visit |
| CC | Card Column |
| CCD | Collection Classification Code |
| CCLI | Commerce Control List Item formerly Strategic List Item (SLI) – This is a list of items subject to Security Trade Controls. It is controlled by the U.S. Department of Commerce for reasons to include national security, nuclear nonproliferation, crime control, technology transfer and scarcity of materials. These items will have DEMIL Code Q. |
| CDE | Chemical Defense Equipment |
| CFR | Code of Federal Regulations |
| CIHC | Table I.D. for Contract Item Hold Code |
| CONTRACTOR INVENTORY | Government-owned property which is in excess to the requirements of a contract and is still in the hands of the contractor. |
| CMA | Current Market Appraisal |
| CONEX | Container Express - A controlled, reusable, serially-numbered metal shipping container 8'6" wide and 6'20-1/2" high or 4'3" long, 6'3" wide and 6'10-1/2" high; used for shipping cargo. |
| CONTROL FIELD | The fields of the Disposal Region Inventory File (DRIF) that are used to control the placement of the master record and for match of subsequent input. |
| CONUS | Continental United States |
| COTS | Commercial-off-the-shelf software. |
| DAAS | Defense Automatic Addressing System |
| DAISY | Defense Reutilization and Marketing Automated Information System - The current software application for property accounting transactions in the DRMS disposal program. |
| DARIC | See DISA/SMSD |
| DCC | Table I. D. for Disposal Condition Code |
| DD 1143 FEEDER REPORT DEMILITARIZATION | Monthly report of excess/surplus material at disposal activities. The act of destroying the military offensive or defensive advantages inherent in certain types of equipment or material. |
| DGSC | Defense General Supply Center |

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| ABBREVIATION/ OR TERM | DEFINITION |
|----------------------------------|---|
| DIC | Document Identifier Code |
| DIPEC | Defense Industrial Plant Equipment Center - This center has been disestablished. IPE is now managed by DSCR. |
| DISA | Defense Information System Agency |
| DISPOSAL CONDITION CODE | A one-digit code assigned by the DRMO to describe the condition of the property. |
| DIMES | DLA Intergrated Management Engineering System |
| DJC | Table I.D. for Downgrade Justification Code |
| DLA | Defense Logistics Agency |
| DMIL | Table I.D. for Demilitarization (DEMIL) Code |
| DLTC | Table I.D. for DEMIL Required - Lots - CONUS |
| DLTO | Table I.D. for DEMIL Required - Lots Overseas |
| DM | District Manager |
| DMIL | Table I.D. for DEMIL Code |
| DMPC | Table I.D. for DEMIL Performed Code |
| DNAR | Table I.D. for downgrade to scrap after receipt |
| DOCUMENT NUMBER | A 14-position alpha/numeric combination used to identify a document, consisting of Department of Defense address code, Julian date and serial number. Also referred to as DTID. |
| DOD | Department of Defense |
| DoDAAC | Department of Defense Activity Address Code - A 6-digit code to identify units or activities. First position designates the military service or other government agency. |
| DORS | Table I.D. for DRMS Operations RICs |
| DPAR | Table I.D. for DEMIL Performed After Receipt validation - usable |
| DRMPAS | DRMS Property Accounting System - A term for the mechanized system which accounts for DoD excess and surplus personal property. |
| DROD | Table I.D. for DEMIL Required Codes |

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**ABBREVIATION/
OR TERM**

DEFINITION

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|-----------------------------|---|
| DSA | Document Identifier Code in SASP for multi-field correction. |
| DSAR | Table I.D. for DEMIL Performed After Receipt validation - scrap |
| DSC | Document Identifier Code in SASP for multi-format transaction. |
| DSM | Type Transaction Code in DAISY for a generation of small arms. |
| DSN | Defense Switched Network (formerly AUTOVON). The principle long-haul, voice communications network within the defense communications system providing nonsecure direct distance dialing service. |
| DSS | Decision Support System |
| DSYP | Table I.D. for DAISY Type Property Code |
| DTID | Disposal Turn-In Document - The 1348-1/1A is the standard document for turn-ins to the DRMO. |
| EAMS | Environmental Audit Management System |
| EBSC | Table I.D. for Evaluation Bid Status Code |
| ECCN | Export Control Classification Number |
| EIN | Employee Identification Number |
| EIS | Environmental Impact Statement |
| EPA | Environmental Protection Agency |
| ESD | End of Screening Date - The date when formal R/T/D screening ends. |
| EXCESS PERSONAL PROPERTY | This definition is based on ownership, point in time and location. |
| Ownership: | <ol style="list-style-type: none">1. Military Service/Defense Agency Excess. That quantity of an item of Military Service/Defense Agency owned property that is not required for its needs and the discharge of its responsibilities as determined by the head person thereof.2. DoD Excess. That quantity of an item that completed screening within DoD and is not required for the needs and discharge of the responsibilities of a DoD activity. |
| | Location: |
| | <ol style="list-style-type: none">1. Domestic Excess. Both the terms Military Service/Defense Agency Excess and DoD Excess relate to domestic excess; that is, property located in the United States, American Samoa, Guam, Puerto Rico, TTPI, and the Virgin Islands. |

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|---------------------------------|--|
| | 2. Foreign Excess Personal Property. Any excess personal property located outside the United States, American Samoa, Guam, Puerto Rico, TTPI, and Virgin Islands. |
| FCA | Federal Civil Agency |
| FEDERAL CONDITION CODE (FCC) | FCC is the Table I.D. for A 2-digit alpha/alpha or alpha/numeric code used to indicate the actual physical condition of the property. Composed of the Supply Condition Code and the Disposal Condition Code. |
| FEDSTRIP | An activity address code used by Civil Agencies to requisition property. |
| FES | Front End Screening - A notification to a recorded manager of an excess national stock number (NSN) item, located in a DRMO at the time it is recorded in the system. |
| FLIS | Federal Logistics Information System (formerly MDB or TIR) is a cataloging file for all NSNs in DoD, federal agencies and NATO. |
| FLO | Financial Liability Officer |
| FMS | Foreign Military Sales |
| FOM | Functional Operator's Manual |
| Form Flow | A software program used to design and print forms |
| FRZ | Freeze Code |
| FSC | Federal Stock Class - A 4-digit code used to identify a commodity. |
| FSG | Federal Stock Group - A 2-digit code used to identify the group to which a commodity belongs. |
| FY | Fiscal Year |
| FZCN | Table I.D. for Freeze Cancel Code |
| GBL | Government Bill of Lading |
| GSA | General Services Administration |
| HAP | Humanitarian Assistance Program |
| HAZ | Hazardous |
| IAS | Intransit Accountability System |
| IC/DV | Import Certification and Delivery Verification |

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| ABBREVIATION/ OR TERM | DEFINITION |
|----------------------------------|---|
| ICON | A pictorial image or symbol |
| ICP | Inventory Control Point - An organizational unit or activity within a DoD supply system which is assigned the primary responsibility for the material management of a group of items. |
| IDCD | Table for Item Documentation Code |
| IDMS | Integrated Disposal Management System - Replaced by DAISY. It was the mechanized system used to account for Service/Agency excess, surplus and foreign excess personal property, under control of DRMS from receipt to final disposition. |
| IISC | Table I.D. for Invitation For Bid (IFB) Item Status Code |
| IM | Item Manager - An individual assigned to manage a group of items within the DoD supply system. |
| IN-LINE CHANGE | An automated intra-computer transaction triggered by predetermined/ programmed conditions. |
| INDX | Index - Data element (table) identification. |
| IPE | Industrial Plant Equipment - See Metalworking Machinery (MM) |
| ISSOT | Intra fleet Supply Support Operations Team (Navy activity) |
| LASL | Local Area Screening List |
| LDD | Loss, Damage, Destruction |
| LOTING | A procedure used to facilitate utilization and sales potential for usable property by grouping items together. |
| LRC | Table I.D. for Loss Reason Code |
| MAAG | Military Assistance Advisory Group |
| MAP | Military Assistance Program - A federal program providing assistance to other governments to equip their armed forces. |
| MDB | Management Data Base - Formerly called the TIR, it is a cataloging file for all NSNs within DoD, Federal Agencies and NATO. Replaced by FLIS. |
| META CHARACTER | A symbol that has a special meaning in data searches in the Consolidated Inquiry. |
| MGTC | Table I.D. for Management Code |

| ABBREVIATION/ OR TERM | DEFINITION |
|--------------------------|--|
| MHE | Material Handling Equipment |
| MIDAS | Management Information Distribution and Access System |
| MIF | Master Inventory File |
| MILSTRIP | Military Standard Requisitioning and Issue Procedure - A uniform procedure established by the DoD for use within the DoD to govern requisition and issue of material within standardized priorities. |
| MILSVC | Military Service |
| MILVAN | Military Van - Military-owned demountable container, conforming to United States and International standards; operated from a centrally controlled fleet for movement of military cargo. |
| MIPR | Military Interdepartmental Purchase Request |
| MIS | Management Information System |
| MLI | Munitions List Item – These items are on the Export Control List in the International Traffic in Arms Regulation (ITAR) published by the U.S. Department of State. |
| MM | Metalworking Machinery - Formerly IPE |
| MODC | Table I.D. for Modification Reason Code |
| MSC | Table I.D. for Material Screening Code - Instructs the system how property will be screened. |
| MSCD | Table I.D. for Medial and Status Code |
| MSHP | Table I.D. for Mode of Shipment Code |
| NASA | National Aeronautics and Space Agency |
| NCBC | Table I.D. for National Codification Bureau Codes |
| NIIN | National Item Identification Number |
| NSN | National Stock Number - Comprised of 13 digits, assigned to identify an item of supply within the DoD supply system. |
| NUST | Table I.D. for State Codes |
| ODS | Ozone Depleting Substance |
| OFA | Other Federal Agencies |

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**ABBREVIATION/
OR TERM**

DEFINITION

| | |
|---------------|---|
| PARC | Table I.D. for Payment Reason Codes |
| PCH&T | Packing, crating, handling and transportation |
| PEC | Plant Equipment Code - A subclassification coding system within the framework of stock i.d. field, not to exceed 12 digits. |
| PLR | Property Location RIC (a 4 position code) see RIC. |
| PMIC | Table I.D. for Precious Metals Indication Code |
| PPR | Prepositioned Receipt - A turn-in reported through the Intransit Accountability System. |
| PREC | Pennsylvania Region Equipment Center |
| PRSL | Table I.D. for Payment Reason Codes for Sales |
| PSC | Table I.D. for Pilferable Sensitive Code |
| PTR | Problem Tracking Report |
| RAC | Routing Activity Code |
| RCP | Recycling Control Point |
| RCS | Report Control Symbol |
| REAL PROPERTY | Land, buildings, structures, utility systems, improvements and appurtenances. Includes equipment attached to and made part of buildings and structures. |
| RECLAMATION | A program that provides for the removal of required serviceable and economically reparable components and material from excess or surplus property as authorized. As a result of reclamation, serviceable and economically reparable items shall be returned to the proper supply activity and the residue shall be processed as disposable property. |
| RESI B | A code used to indicate that property has been at the DRMO for at least 9 months. |
| RETROGRADE | Return of property to a CONUS site |
| REZB | Table I.D. for RESI B Code property. |
| RIA | Rock Island Arsenal |
| RIC | Routing Identifier Code - Formerly a three position code, now a four position code, that identifies a location. |
| ROD | Report of Discrepancy |

| ABBREVIATION/ OR TERM | DEFINITION |
|----------------------------------|--|
| RP | Record Position |
| RPLD | Reports of Government Property Lost, Damaged or Destroyed (DD Form 200) |
| RPO | Responsible Property Officer |
| RSC | Table I.D. for Record Status Code |
| RSSC | Table I.D. for Requisition Supply Status Code |
| RTD | Reutilization, Transfer and Donation |
| SACD | Table I.D. for Service Agency Category Code |
| SALD | Safe Alert Latent Defect Code |
| SALES ACCUMULATION NUMBER | An eight position number that may have two functions: 1) to establish an accumulation at the DRMO or 2) to refer property to the National Sales Office |
| SALES REFERRAL NUMBER | An eight position number that has one function - to refer property to the National Sales Office. |
| SASP | Small Arms Serialization Program |
| SASP | State Agencies for Surplus Property (non-donable property). |
| SCC | Table I.D. for Supply Condition Code - An alpha code assigned by the generating activity to describe the condition of property. |
| SCL | Standard Waste and Scrap Classification List |
| SCR | System Change Request |
| SEA | Service Education Activity |
| SHC | Table I.D. for Special Handling Code |
| SHIP | Single Hazardous Input Program |
| SIGC | Table I.D. for Signal Code |
| SLC | Table I.D. for Shelf Life Code |
| SLI | Strategic List Item – See Commerce Control List Item (CCLI) |
| SME | Significant Military Equipment |

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SOAP

Supply Operations Assistance Program (Navy activity)

| ABBREVIATION/ OR TERM | DEFINITION |
|------------------------------|--|
| SOURCE DOCUMENT | Authorized property accounting record which must be filed for future inspection and audit to support property receipt and disposition. |
| SPCC | Table I.D. for Special Criteria Code |
| SPST | Table I.D. for MILSTRIP Supply Status Codes |
| SRP | Standard Receipt Processes |
| SSS | Signature Security Service |
| ST | Storage Type |
| STRIKE LETTER | A letter provided by the Director of the Naval Inactive Fleet Detachment when combatant ships are reported for sale. |
| SUBDIVIDE | A process of separating property received on one DTID so that appropriate disposal actions may be completed. |
| SUFFIX | A one-position alpha or numeric code. This code may be added for additional identification. |
| SUPPLY CONDITION CODE | Assigned by the generating activity to describe the condition of the property. |
| SURPLUS PERSONAL PROPERTY | Personal property located in the United States, American Samoa, Guam, Puerto Rico, TTPI, and the Virgin Islands, which is not needed for the discharge of responsibilities of any Federal Agency. |
| TBCD | Table I.D. for Type Bid Code |
| THF | Transaction History File |
| TIR | Total Item Record - TIR replaced by MDB, Management Data Base. |
| TMOD | Table I.D. for Type Modification Code |
| TPC | Table I.D. for Type Property Code |
| TPSC | Table I.D. for Type Sales Code |
| TSC | Trade Security Controls |
| TSDF | Treatment, storage or disposal facility |
| TTC | Table I.D. for Type Transaction Code - Identifies the type of transaction generated by the system or by the operator. It is used to identify a point of count for production management and for information reporting. |

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| ABBREVIATION/ OR TERM | DEFINITION |
|----------------------------------|---|
| TTPI | Trust Territory of the Pacific Islands |
| UD | Ultimate Disposal |
| UDJC | Table I.D. for Ultimate Disposal Justification Codes |
| UCN | Unique Control Number |
| UFC | Uniform Freight Classification |
| UI | Unit of Issue |
| UM | Unit of Measure |
| UP | Unit Price |
| USABLE PROPERTY | Property that is in any condition other than scrap. |
| USSC | Uniform Sort Selection Code |
| VARF | Table I.D. for Variance Flag Definitions |
| WASH POST | Receipt and issue or receipt and referral of property in the same day/cycle. |
| WIN | Worker Identification Number |
| YTD | Year to Date |
| ZI | Zone of the Interior - Includes the United States, American Samoa, Guam, Puerto Rico, TTPI, and the Virgin Islands. |
| FST | Forward Support Team |