

ETID Business Rules (General)

- a. DRMS/DRMO employees will obtain their ETID access through their TASOs and submit via AURA system for access to ETID.
- b. Generator military, civilian, contractor, or local national employee's access to ETID is contingent upon completing the appropriate access request documentation or process and satisfying system security requirements.
- c. For National Stock Number items, the ETID will populate NSN data field from the NSN-C database.
- d. ETID will allow the generator to print an optional Disposal Turn-In Document with bar codes or labels with bar codes.
- e. For qualifying property, ETID will send an intransit transaction to the DRMO as well as back to the generator.
- f. Reimbursable property must have appropriate fund citation on the printed ETID document.
- g. ETID can be used for usable property only at this time.
- h. The generator can ship the property to the DRMO or hold for receipt-in-place.
- i. The DRMO will accept as documentation the generator Electronic Turn-In document or label.
- j. LSN must have valid NATO Codification Code.
- k. Critical FSCs identified in ETID as a LSN must contain the critical FSC/LSN information.
- l. For items in critical FSGs/FSCs assigned usable property when eligible to be downgraded to scrap require mutilation and will be assigned SCL MUT before being downgraded.
- m. Non-critical FSC/LSN items identified as a LSNs should also provide the additional LSN information as needed, whenever possible. This is optional.
- n. Generator batchlots are acceptable. "BA" will be used in lieu of the NATO Codification Code.

- o. Small Arms weapons (Accountability) are acceptable. "LL" will be used in lieu of the NATO Codification Code.
- p. The 1348-1A document generated by ETID will include total weight and cube.
- q. Approved property will be rejected according to DoD 4160.21-M regulations.
- r. Suffix documents will not be accepted.
- s. If property will be received in place under ETID, the DRMO and generator will have a Memorandum of Agreement (MOA) as required in DRMS-I 4160.14, Vol. I, Supplement 3. The MOA should address on-site screening procedures if applicable, and trouble shooting for customer
- t. Accountability. For in-place receipts, DRMS will accept generator count. Losses and Gains will be processed according to DoD 4160.21-M, Chapter II, paragraph I. (For property held at generator site.)
- u. DRMOs will identify ETID POC to the generator.
- v. DRMOs will help identify potential ETID customers to Service Managers
- w. Service Managers will take the lead in introducing ETID to DRMS customers. They will be responsible for follow-on visits and reports of status/problems.
- x. DRMS-BL will be responsible for all coordination with DLA/Military Services. May need some Program level coordination.

Changes to policy due to ETID must be coordinated appropriately